

# WESTMINSTER WOODS RENTAL AGREEMENT

Name of the group \_\_\_\_\_ Dates of rental \_\_\_\_\_ Number of persons \_\_\_\_\_  
Responsible person \_\_\_\_\_ Arrival time \_\_\_\_\_ Departure time \_\_\_\_\_  
Contact Address \_\_\_\_\_ Phone \_\_\_\_\_  
Facilities scheduled: Dorm M/DH RV \_\_\_\_\_ Excl \_\_\_\_\_ Total rental cost \_\_\_\_\_  
Deposit/fees received: \$ \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_  
\$ \_\_\_\_\_ Date \_\_\_\_\_ By \_\_\_\_\_

## Camp and Conference Center Regulations:

All groups renting/using Westminster Woods agree to abide by all federal and state laws and by the specific regulations stated below.

- 1. All vehicles, motor driven conveyances, bicycles, and similar devices are restricted to roads and graveled areas and to restricted speeds; parking is allowed only in designated areas.
- 2. No picking of wild flowers, nor cutting of shrubs or trees.
- 3. No digging nor removal of soil or rocks, nor historical, fossil, or other artifacts.
- 4. No smoking except in designated areas.
- 5. No open fires except by special permission.
- 6. Possession or use of illegal drugs, theft, or vandalism will be reported to the authorities.
- 7. No use of alcoholic beverages.
- 8. Hunting, handling, or discharging of firearms is not permitted anywhere on the property.
- 9. No use of phone except in emergencies, or with credit card.
- 10. No tent camping, except by special permission.
- 11. All garbage and trash is to be placed in the garbage cans or dumpster.
- 12. RV owners are requested to minimize their use of the sewer system to dump their tanks.
- 13. Pets: animals must be kept under control (such as on a leash or in a vehicle); the owner is responsible for their behavior and for the cleaning up of pet waste.
- 14. All building or site damage will be deducted from the rental deposit, or billed to the renting group.
- 15. During quiet hours, campers shall respect the rights of others.

I am an adult who is responsible for the renting group. I have read the "Emergency Plan" handout and I have read this agreement. I agree to abide fully to the terms above.

Printed Name \_\_\_\_\_ Title \_\_\_\_\_ Contact Phone \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

## Site Examination/Walk Through:

<u>IN</u>	The representative signing above acknowledges the premises in order with exceptions noted below:	<u>OUT</u>
___	Parking/roads _____	___
___	Kitchen (first aid kit; bee sting kit; emergency numbers; emergency plan) _____	___
___	Bath House _____	___
___	Dormitory _____	___
___	RV Spaces _____	___
___	Playing Fields and Play Equipment _____	___
___	Pump House _____	___
___	Water System _____	___
___	Electric Service _____	___
___	Fire Safety and Fire Circle _____	___
___	Cleanup (dump trash, vacuum, remove bed covers, sweep and mop kitchen and bathhouse, if needed) ___	___
___	Other _____	___

Site host signature \_\_\_\_\_ Date \_\_\_\_\_

**Renters:** To resolve operations problems encountered during your visit please contact:  
First Presbyterian Church office, 541-276-7681; or Dale Wilkins (cell 541-379-0440, home 541-276-0471)