

Rental Policies for Westminster Woods

1. Rental will be only to non-profit groups that come for a serious purpose and provide for the personal growth of participants. In addition, individuals may come for a spiritual retreat, and families may schedule reunions.
2. Active church members of First Presbyterian Church of Pendleton and staff may schedule personal use of the Westminster Woods facility (grounds, buildings, and RV sites) at a discount of 50% off the established use rates. A \$25.00 nonrefundable deposit will be required to reserve dates.
3. If a church member wants to use the grounds for picnicking, hiking, etc., the facilities will be available at no charge for day use, providing the Woods has not been scheduled in advance by a group. When a church family uses the grounds on a no-fee basis, it will be necessary for the family to get a set of keys from the church office during normal business hours. Reservations are required.
4. The facilities can be used by First Presbyterian Church of Pendleton sponsored groups (Bell Choir, Youth Group, Men's Bible Study, Presbyterian Women, etc.) during the day at no charge, providing they are reserved in advance.
5. Overnight use of the facilities by groups sponsored by First Presbyterian Church of Pendleton shall be at one-half the rate. Reservations are required.
6. Use of the facilities by member churches of Eastern Oregon Presbytery shall be at one-half the rate. Reservations are required.
7. Mission work groups will have free use of the facilities providing they work at least six hours per day. For work periods of less than six hours per day, rates shall be pro-rated. Reservations are required.
8. Facilities will be free for weddings of active church members, but there will be a \$50 fee for opening, closing and custodial service. Reservations are required.
9. Ordained and Lay Pastors of Eastern Oregon Presbytery shall have free use of the facilities for individual spiritual retreats, providing the Woods has not been scheduled in advance by a group or individual. Reservations are required.
10. The third weekends (Friday evening through Sunday afternoon) of May, June, July and August are held in reserve for First Presbyterian Church Pendleton sponsored groups until March 15 of each year, and if these dates are not reserved by a church group before March 15, they become available for reservation on a first-come, first-served basis.
11. All arrangements for the use of the Westminster Woods Camp and Conference Center must be scheduled by calling the church office at 541-276-7681 during normal office hours. All existing use policies of the Westminster Woods apply to both paying and non-paying groups or individuals.